

Business Development at a Consulting Company in Beltsville, MD

Host Company ID: I-0145336



Internship Duration: 3 months (unpaid)

Company:

We are an advisory firm that specializes in program development and capacity building support for nonprofits and small businesses. Services include business & 501(c)3 registration, staff & volunteer training, strategic planning, expert speakers, bookkeeping and more.

We draw from extensive study, knowledge and experiences to assist organizations through the three-step process of creating, implementing, and evaluating programs. P.E.R.K. will partner with your organization to apply this systematic approach for internal projects, as well as external initiatives.

Internship Position:

Under the direction of the President and Business Developer, the Business Development Intern will assist with managing client work, with internal business development needs, and perform related duties as required.

Requirements:

- Very strong language and communication skills (oral and written)
- Very strong interpersonal skills
- Microsoft Office Suite Proficient (Word, Excel, PowerPoint)
- Positive attitude and disposition
- Able to work independently and with a team
- Available, dependable, and flexible
- Self-starter and self-motivated
- Able to manage time well
- Able to solve problems and think strategically