



**Participant Contract & Terms and Conditions
with Ayusa-Intrax GmbH
as a partner with and on behalf of Intrax Cultural Exchange
for the Work & Travel USA Placement Program**

1. General Outline of the Contract

Ayusa-Intrax GmbH (hereinafter named "Ayusa-Intrax") has placed Participant with the Work Travel Placement Program as partner with and on behalf of Intrax Cultural Exchange d/b/a Intrax Work Travel (hereinafter named "IWT"), 600 California Street, Floor 10, San Francisco, CA 94108.

2. Visa Regulations and Program Rules

Participant is required to apply for and obtain a J1 Visa. Intrax will be the sponsor organization for the J1 Visa for this Program. Participant is solely responsible for application and compliance with all visa and entry requirements when applying for a J1 Visa.

The duration of the Intrax Work & Travel program has been stipulated by the American authorities to a maximum of four (4) months with fixed start and end dates for each country. Due to US visa regulations you are allowed to stay a maximum of another 30 days in the USA after you have successfully completed the Intrax Work & Travel program (grace period). The grace period can only be used for leisure purposes, such as travelling, but not for working.

In the event that you do not follow the program rules in the USA, you will be dismissed from the program, your visa will be cancelled and you will have to leave the USA within 14 days of dismissal.

3. Program Fees for Work Travel USA Placement Program 2016

1 - 4 months: **990 €**

4. Payment of Program Fees

- Application fee: 200 €

We will invoice you after we have received your complete application documents and after we have conducted a skype/webcam interview with you.

- Remaining Program Fee: 790 €

Due upon receipt of confirmation of placement.

5. Services

Services & benefits included:

- Placement in a U.S. host company
- Provision of documents necessary to apply for a J1 visa (DS-2019)
- SEVIS Fee for visa application (currently US\$35)
- Insurance with benefits according to J1 visa regulations
- IWT Online Work & Travel Handbook and other program information

- Advice, support and pre-departure preparation through Ayusa-Intrax
- Support finding housing
- Local support and advice in the USA through IWT
- Toll free 24-hour emergency number in the USA
- Certificate upon Completion

Not included:

- Visa application fee (currently \$160. The visa fee must be paid directly to the US Embassy in your home country)
- Flight
- Accommodation and other Living Expenses
- Transportation Costs

6. Contract of Participation

The contract regarding the participation in the Work & Travel program will be solely concluded with the company IWT. A detailed account of all conditions of participation of the program is set out in the contract “Intrax Work Travel Participant Terms & Conditions” which you can download from on our website. You will sign these online later in the process.

Included in the following documents is an overview regarding withdrawal and reimbursement of program fees.

7. Job Contract

You are hereby advised that your employer is your contract partner in regard to your job and your work locally. Furthermore your job contract is subject to local laws and regulations.

Please note that neither Ayusa-Intrax nor the company IWT have any influence on the demeanour of the local employer. Therefore, program fees cannot be reimbursed in the event of termination of job contract by the employer. This rule is also applicable if Intrax cannot offer you a new job placement or if you find yourself another summer job respectively.

Furthermore, a claim for reimbursement cannot be submitted if you have been dismissed from the program by the company or by Intrax or if you voluntarily terminate the program.

Any complaints during the program should be communicated promptly and directly either to us, or to our local o.

If you have any questions in regard to the contents of this contract please do not hesitate to contact Ayusa-Intrax for clarification.

Email: info@intraxeurope.com

Phone: +49 - 30 - 84 39 39 60

Refund Policy

Applicant cancelled after skype/webcam interview and before placement	➤ Application fee of 200 € will not be refunded
Applicant rejected three (3) or more interview offers/job offers and applicant or Intrax cancels the application	➤ Application fee of 200 € will not be refunded
Host Company/ies did not offer job after interview and applicant or Intrax cancels the application	➤ Reimbursement of the application Fee
Participant cancelled <u>after</u> job placement and before SEVIS start date	➤ Reimbursement of the program fees minus the cancellation fee of 400 € ➤ The following documents must be submitted in order to receive reimbursement: <ul style="list-style-type: none"> - Written statement including the reason for the withdrawal - The original copy of the form DS-2019 form must be returned
Intrax/HC cancels, no fault of participant before SEVIS start date	➤ Reimbursement of the program fees
Cancellation after issue of DS-2019 and after SEVIS start date	➤ No refund
Cancellation by participant or termination of job contract by employer or termination of program by IWT after program start	➤ No refund

I hereby confirm that I am capable of reading and understanding these Terms & Conditions in English. I have read all contract Terms & Conditions as well as the Refund Policy carefully and thoroughly and have had the opportunity to ask questions and obtain advice as to their meaning.

I understand and accept all terms & conditions and agree to abide by them.

Date: _____ Name (Print): _____

Signature: _____